

## Convenor – Camp 2019

## **Job Description**

- Organise a fun, creative and engaging 2019 Camp event.
- Organise all aspects of the Guild's 2019 Camp, including sourcing location, tutors, workshops, fun activities, registrations, prizes and on-the-day logistics.
- Develop and maintain a budget for the 2019 Camp.
- Recruit a team of volunteers to assist in organising the 2019 Camp as well as providing assistance at the event.
- Liaise with Retail Members to engage their support of the event.
- Provide a monthly status report to the Guild Executive

## **Applicant Criteria**

- Experience in organising events would be seen as an advantage.
- Good interpersonal and communication skills
- Ability to lead a team of volunteers.
- Ability to meet deadlines.
- Understanding of and willingness to support Guild objectives.

## **How to Apply**

- Applicants must address all dot points under the headings of "Job Description" and "Applicant Criteria".
- Applications are to be addressed to The Secretary and emailed by 5pm Thursday, 21 September to secretary@knittersguildnsw.org.au
- For further information, please contact the President, Cynthia Mulholland on 0418 230 498 or <a href="mailto:president@knittersguildnsw.org.au">president@knittersguildnsw.org.au</a>.